

# **PRESIDENT'S CHARTER (ROLE AND RESPONSIBILITIES)**



## **Role**

The President is the chief executive officer of the Québec Golf Federation ("Golf Québec"). The President oversees the proper functioning of the Board of Directors and provides general supervision of Golf Québec's affairs in accordance with the laws, regulations, policies, and governance framework. He or she is the intermediary between the Board of Directors and Executive Director.

## **Responsibilities**

- Coordinates and facilitates meetings of the Board of Directors and general meetings of members.
- Reports annually to members on Golf Québec's overall direction and activities.
- Ensures that the Board of Directors adequately assumes its responsibilities, particularly in terms of respecting Golf Québec's mission, long-term orientations, strategic planning, financial and risk management, supervision (policies and governance), human resources, and oversight of operations.
- Oversees the performance of the directors' duties and the fulfillment of their obligations, particularly in terms of ethics and diligence.
- Acts as an ambassador or spokesperson for Golf Québec, as required and appropriate.
- Collaborates and communicates on an ongoing basis with the Executive Director regarding the latter's responsibilities.
- Ensures that the tools required to monitor and evaluate organizational performance are in place.
- Serves as an automatic member of all Board committees.
- Carries out any other responsibilities, duties or tasks that may be assigned by the Board of Directors.