



Hello everyone,

This season, Golf Québec, in collaboration with Golf Canada, has made a change in the operating system for the registration of its competitions by partnering with Golf Genius.

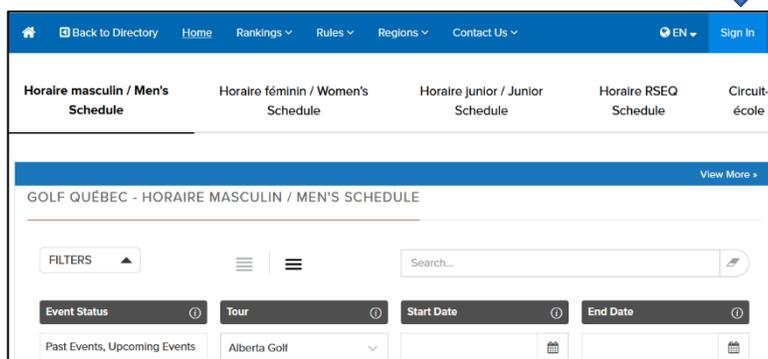
A new platform also means a wave of changes in the way to register or unregister from a competition.

We have put together this document to guide you on the best way to proceed when you wish to cancel a registration in one of the competitions in which you have registered.

1. If the competition you are registered in is a provincial competition, click [HERE](#).
 - a. If the competition in which you are registered is a regional competition, please visit your regional association's website and retrieve the competition schedule link.
 - b. You can find all the regional association websites [HERE](#).



2. Once on the competition schedule page, be sure to sign in with your Golf Canada Score Centre credentials at the top right of the page.



- a. You will be redirected to the Golf Canada Score Centre. Enter your credentials, click on *Log in* and you will be back on the competition schedule page, but in your players' profile.

Member Login

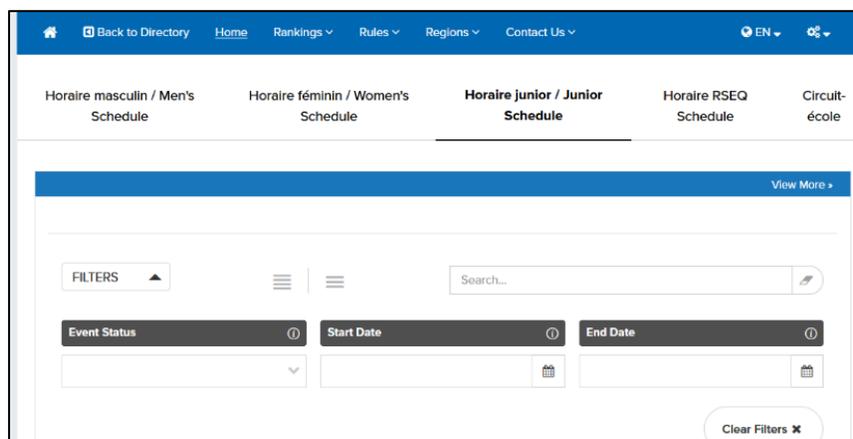
Username

Username is required.

Password

[Forgot your password or username?](#)
[Not a member? Join now!](#)

- In the different tabs of the competition schedule, find the competition in which you have registered. *** In this example, the registration was made in the junior schedule.



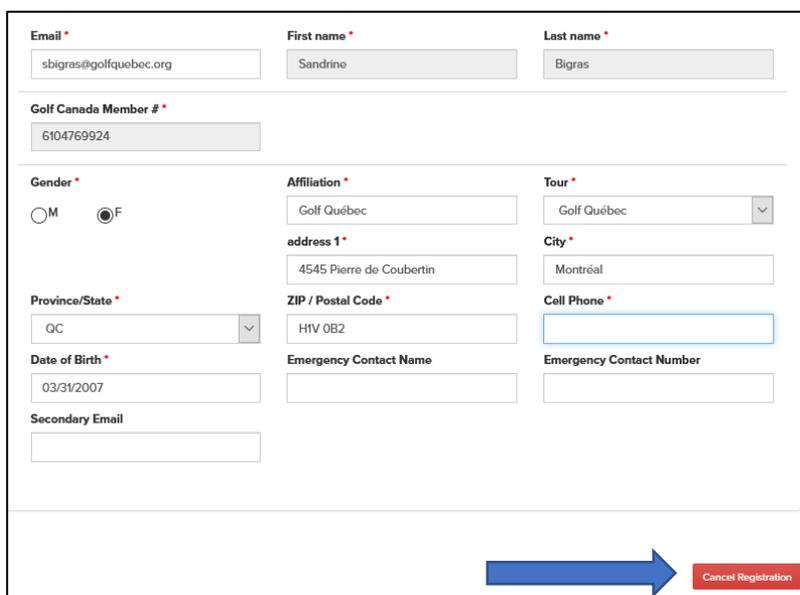
- Go to the competition you are registered in; you will see that you now have the option on the right to *Edit registration*. Click on this link.



- Click on *actions* and select, *Edit registration*.

Your Registrations					
	Created At	Golfers	Status	Amount	Actions
Junior	Wed, Apr 7 2021	1 of 1	Submitted for Approval	C\$175.00	Actions ▲ Edit Registration Print Confirmation

6. Once you have selected *Edit my registration*, you will be taken back to your registration form. On this page you can make any changes you wish, such as changing your emergency contact. Also, at the bottom of this page, you will see the option in red; *Cancel Registration*.

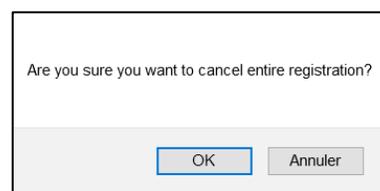


The screenshot shows a registration form with the following fields and values:

Email *	First name *	Last name *
sbigras@golfquebec.org	Sandrine	Bigras
Golf Canada Member # *		
6104769924		
Gender *	Affiliation *	Tour *
<input type="radio"/> M <input checked="" type="radio"/> F	Golf Québec	Golf Québec
Province/State *	address 1 *	City *
QC	4545 Pierre de Coubertin	Montréal
Date of Birth *	ZIP / Postal Code *	Cell Phone *
03/31/2007	H1V 0B2	
Emergency Contact Name	Emergency Contact Number	
Secondary Email		

A blue arrow points to a red button labeled "Cancel Registration" at the bottom right of the form.

7. Once you select *Cancel registration*, you will be asked if you are sure that you want to cancel the registration. Select *Ok* and you're done.



Are you sure you want to cancel entire registration?

OK Annuler

***If you wish to change your credit card information, it can only be changed once your registration is accepted and payment is declined. For this purpose, you will receive a new message asking you to pay with a new card.

We hope this document will help you. If you need further assistance, please feel free to consult the contact person in the event portal.

Thank you,

Competition Team
Golf Québec